

# Requesting Access to your Tax Refund Interception Program (TRIP) Account



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- Before we can authorize you to access your TRIP account, that account must first be created.



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- Before we can authorize you to access your TRIP account, that account must first be created.
- You must first complete and return a “Wisconsin Department of Revenue County and Municipal Agreement for Tax Refund Interception”, including your agency information, from Publication 218.



# Requesting Access to Your TRIP Account

- The next step is to obtain a WAMS ID and password from DOA.



# Requesting Access to Your TRIP Account

- The next step is to obtain a WAMS ID and password from DOA.
- A link to their website can be found on the TRIP Index page:

[www.dor.state.wi.us/ise/trip/index.html](http://www.dor.state.wi.us/ise/trip/index.html)



# Requesting Access to Your TRIP Account

- Once you have your WAMS ID and DOR has sent you your six-digit agency account number, use your WAMS ID to log on to the TRIP application.



## Tax Refund Interception Program (TRIP)

Wis. Stats. 71.93 and 71.935 authorize the Wisconsin Department of Revenue (DOR) to intercept taxpayer refunds, other refundable credits, and lottery prizes for certain state agency and local government debts. State agencies and local governments intending to participate in the refund interception program must enter into a written agreement with DOR. In addition, a state logon ID and password may be required to exchange data with DOR via the Internet.

- » [Log on to TRIP](#)
- » [County/Municipal Refund Interception Activity - March 2006 Quarter](#) (Excel format).
- » Join the electronic TRIP [mailing list](#)
- » NEW TRIP SYSTEM: [User Manual](#) (draft)
- » [WAMS](#) (Web Access Management System)
- » [Video](#) (3 minutes) on the WAMS process

### » Newsletter

The *Tax Refund Interception Program (TRIP) Newsletter* is published quarterly by the Department of Revenue and disbursed electronically to County and Municipal Clerks of Court. It includes general information about the TRIP program which includes updates to the system and the impact of new legislation.

2006 -- [January](#) | [April](#)

2005 -- [January](#) | [April](#) | [July](#) | [October](#)

### » Resources

- [Refund Interception Guide for Counties and Municipalities](#) (Pub. 218)
- Current TRIP [User Manual](#)

Due to changes in the **free Adobe Reader**, you may need to **upgrade** to the [current version offered](#) to accurately view/print documents. [Need Help?](#)



## Tax Refund Interception Program (TRIP)

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### » Newsletter

Click here to get the log on box.

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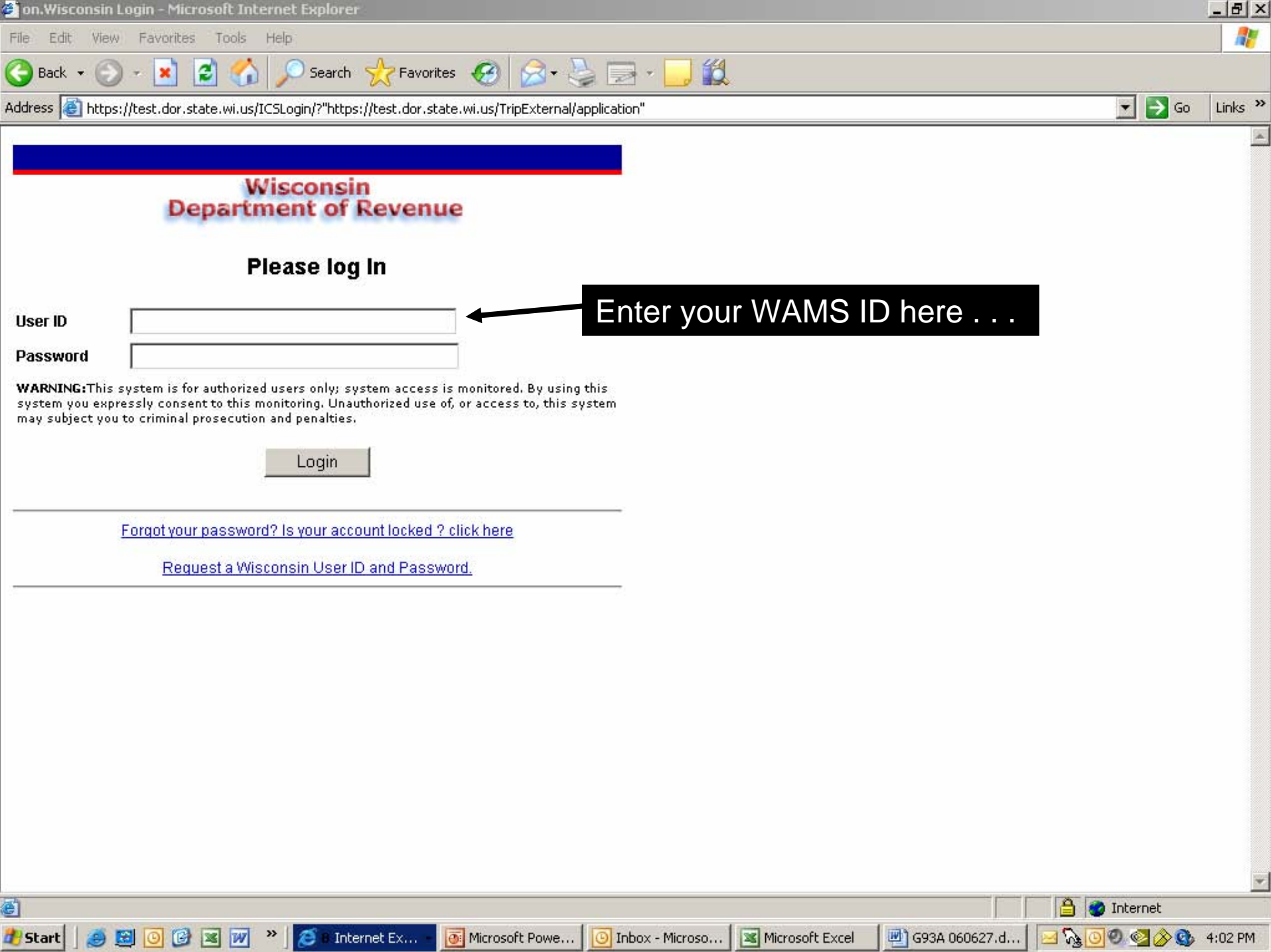
- 2006 -- [January](#) | [April](#)
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## Wisconsin Department of Revenue

Please log In

User ID

Enter your WAMS ID here . . .

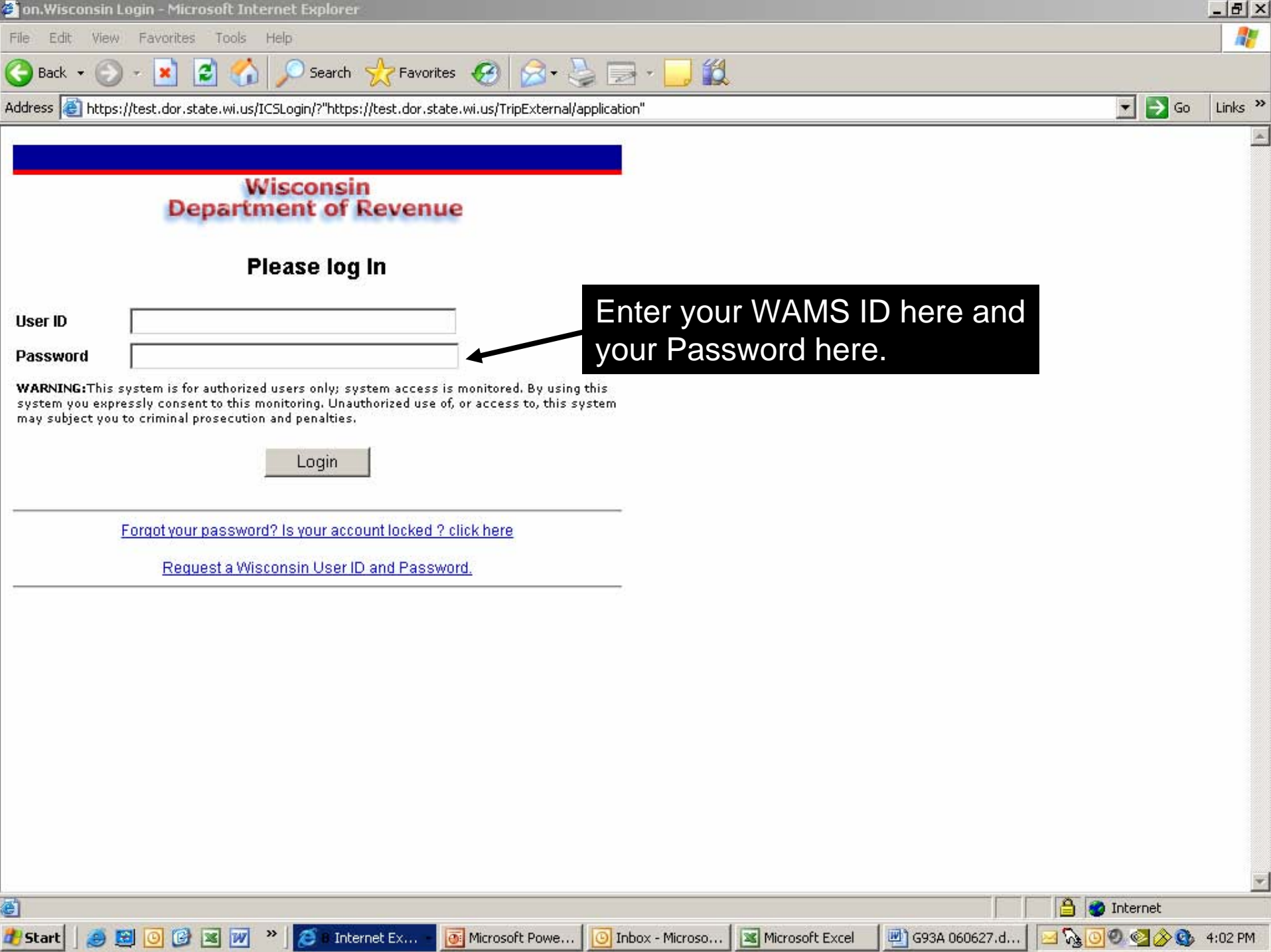
Password

**WARNING:** This system is for authorized users only; system access is monitored. By using this system you expressly consent to this monitoring. Unauthorized use of, or access to, this system may subject you to criminal prosecution and penalties.

Login

[Forgot your password? Is your account locked ? click here](#)

[Request a Wisconsin User ID and Password.](#)



## Wisconsin Department of Revenue

Please log In

User ID

Password

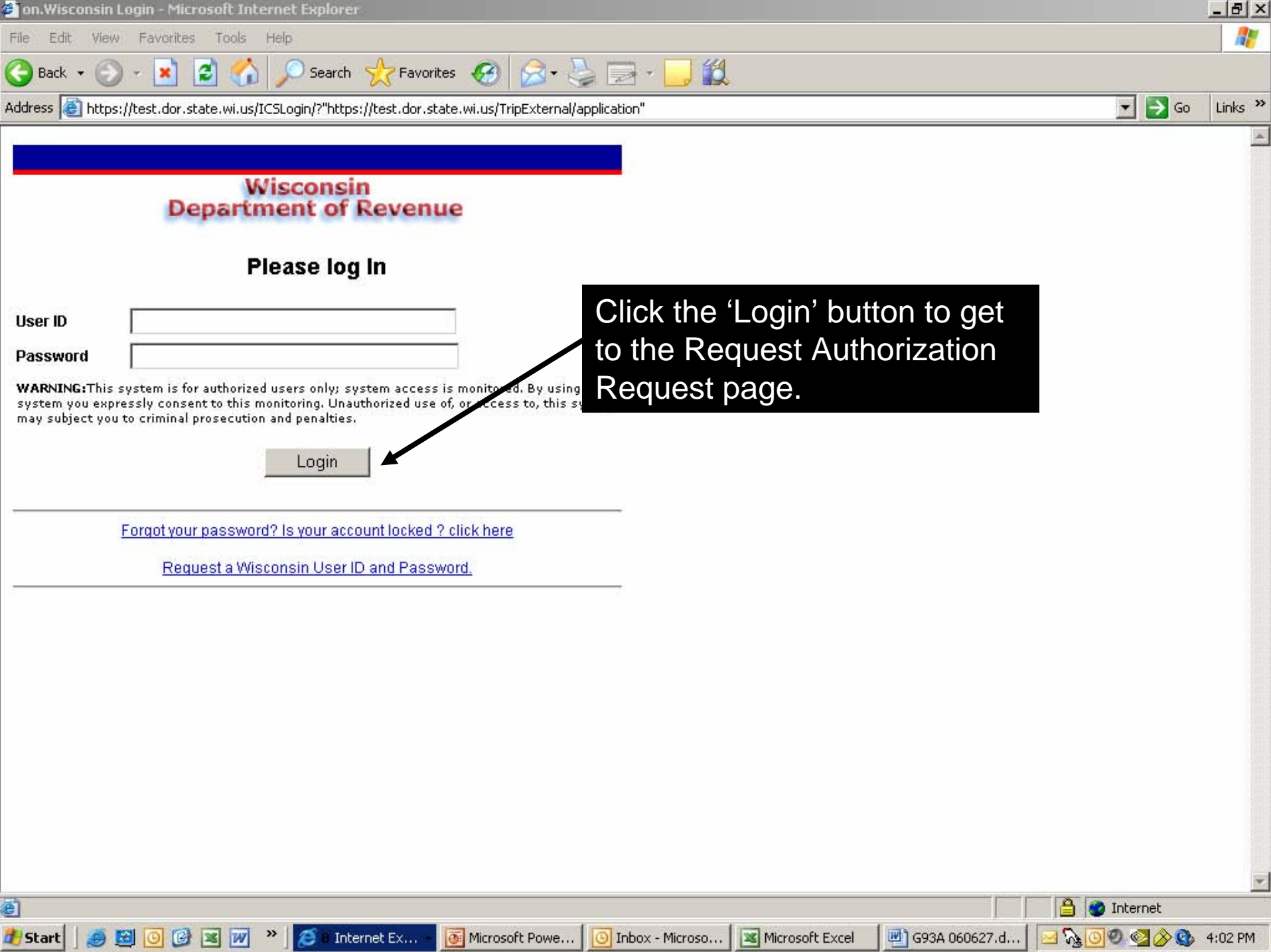
Enter your WAMS ID here and  
your Password here.

**WARNING:** This system is for authorized users only; system access is monitored. By using this system you expressly consent to this monitoring. Unauthorized use of, or access to, this system may subject you to criminal prosecution and penalties.

Login

[Forgot your password? Is your account locked ? click here](#)

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## Wisconsin Department of Revenue

Please log In

User ID

Password

**WARNING:** This system is for authorized users only; system access is monitored. By using system you expressly consent to this monitoring. Unauthorized use of, or access to, this system may subject you to criminal prosecution and penalties.

Login

Click the 'Login' button to get to the Request Authorization Request page.

[Forgot your password? Is your account locked ? click here](#)

[Request a Wisconsin User ID and Password.](#)



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## TRIP Authorization Request

WAMS User Id : DOBBER0408

Name : FRED BAHR, JR

E-Mail : FBAHR@DOR.STATE.WI.US

Interface : TRIP

Choose an interface type from the drop-down menu (either TRIP, mainframe, CCAP or IRS).

Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for.

**Agency Account Number**

Add Row

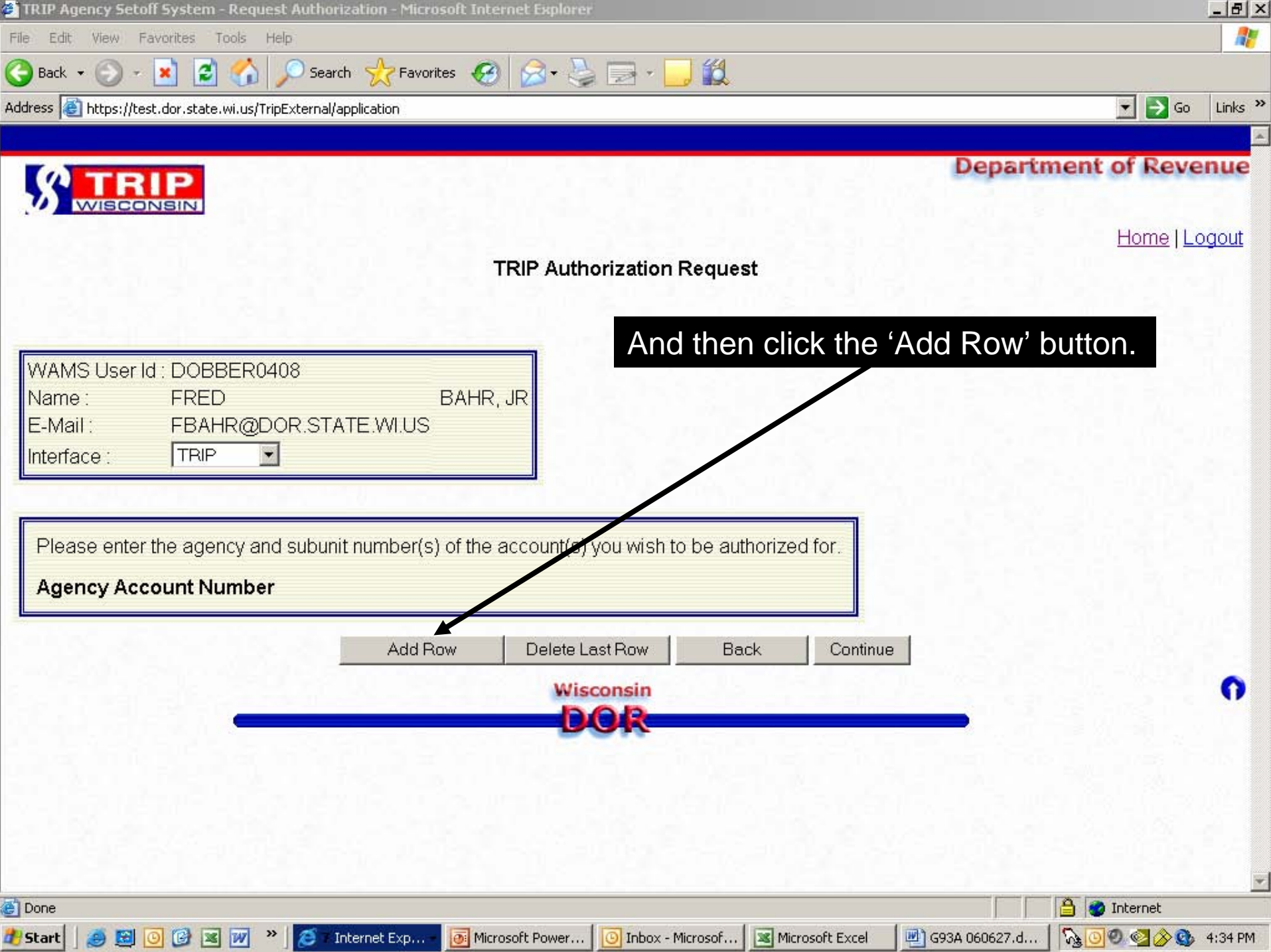
Delete Last Row

Back

Continue

  
Wisconsin  
DOR





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### TRIP Authorization Request

WAMS User Id : DOBBER0408  
Name : FRED BAHNR, JR  
E-Mail : FBAHR@DOR.STATE.WI.US  
Interface :

And then click the 'Add Row' button.

Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for.

**Agency Account Number**

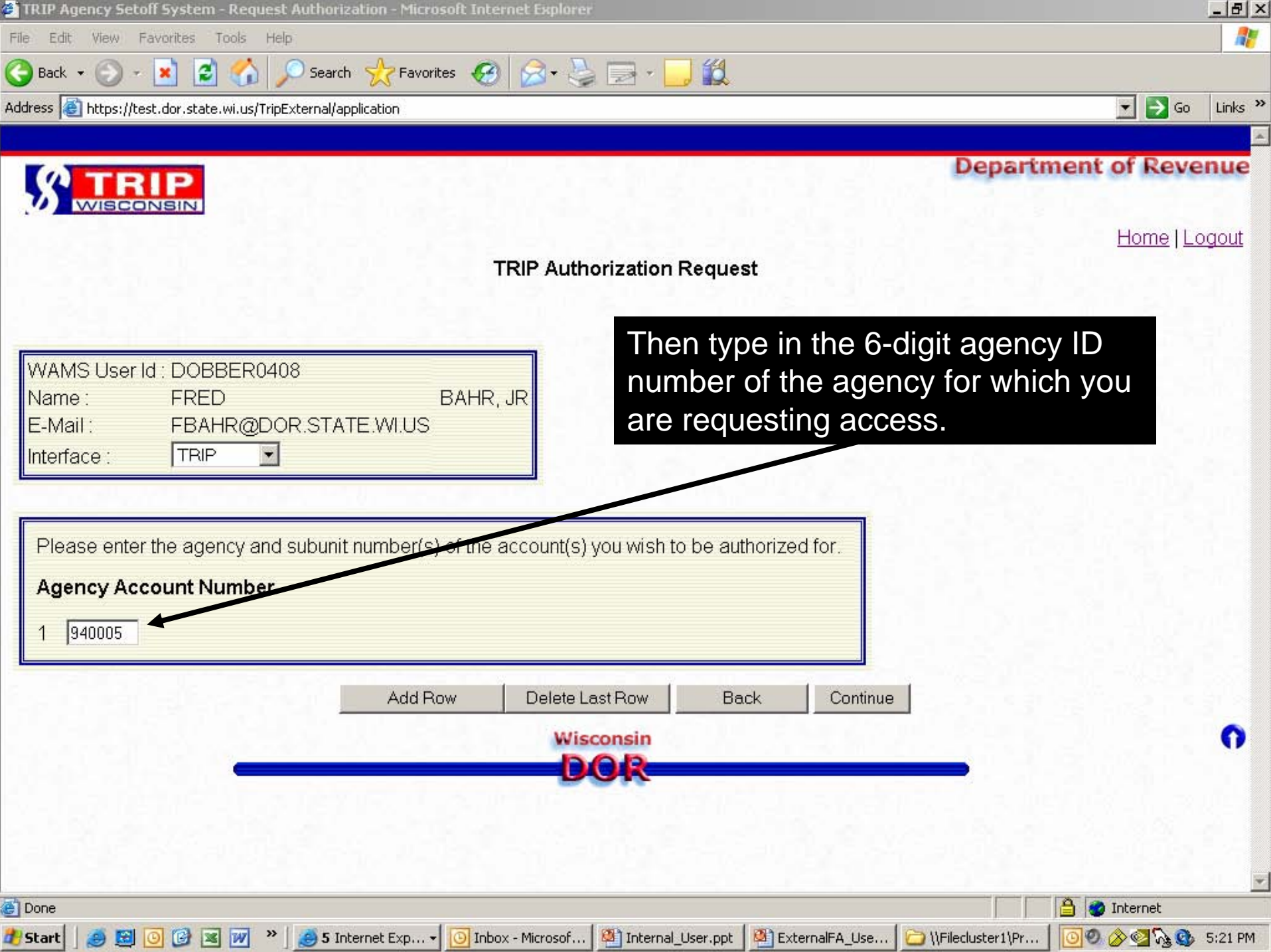
Add Row

Delete Last Row

Back

Continue

**Wisconsin  
DOR**



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### TRIP Authorization Request

WAMS User Id : DOBBER0408

Name : FRED BAHR, JR

E-Mail : FBAHR@DOR.STATE.WI.US

Interface :

Then type in the 6-digit agency ID number of the agency for which you are requesting access.

Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for.

#### Agency Account Number

1	940005
---	--------

Add Row

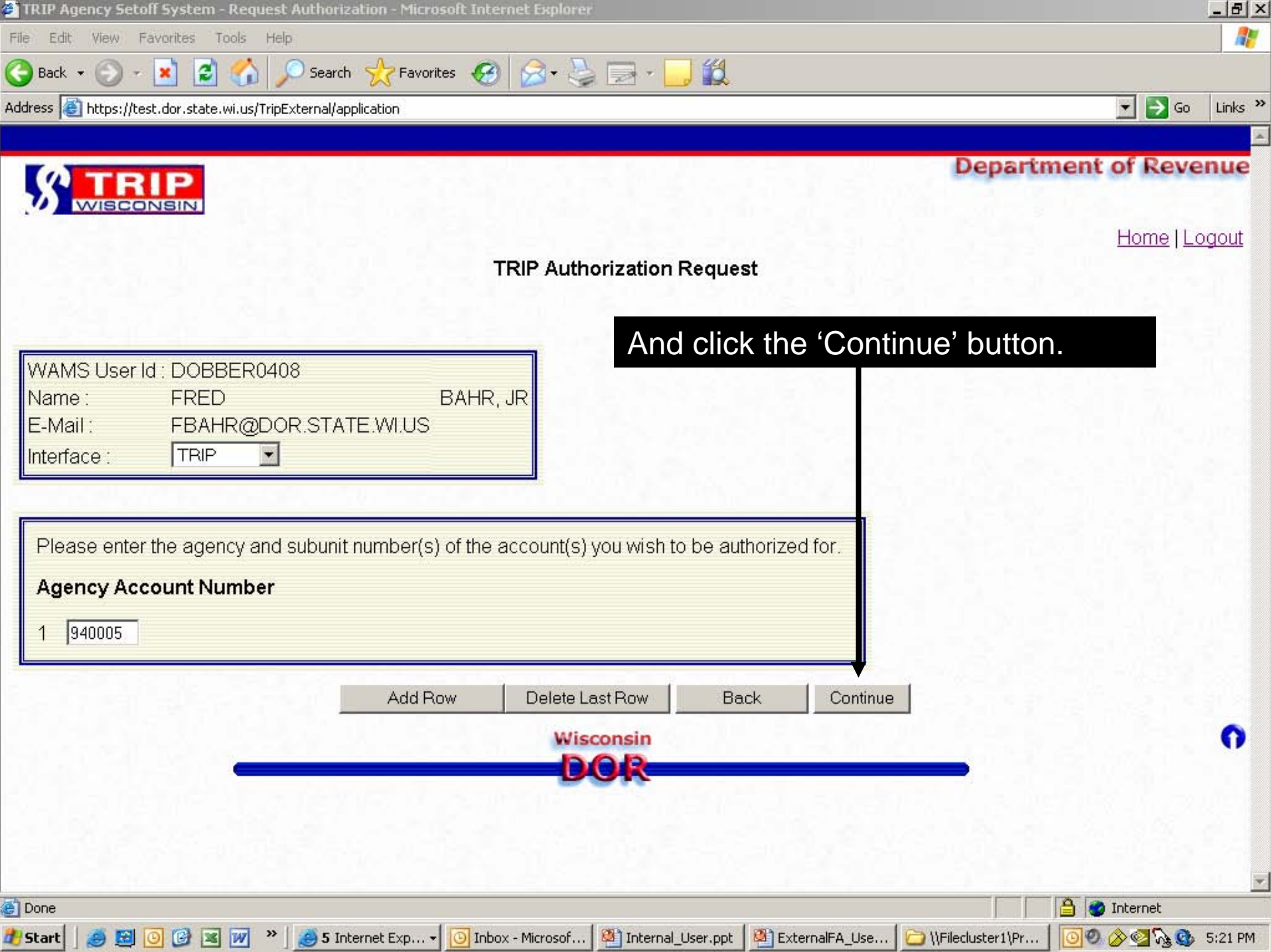
Delete Last Row

Back

Continue

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## TRIP Authorization Request

And click the 'Continue' button.

WAMS User Id : DOBBER0408

Name : FRED BAHR, JR

E-Mail : FBAHR@DOR.STATE.WI.US

Interface :

Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for.

### Agency Account Number

	Agency Account Number
1	940005

Add Row

Delete Last Row

Back

Continue

Wisconsin  
DOR

Done

Internet

Start

5 Internet Exp...

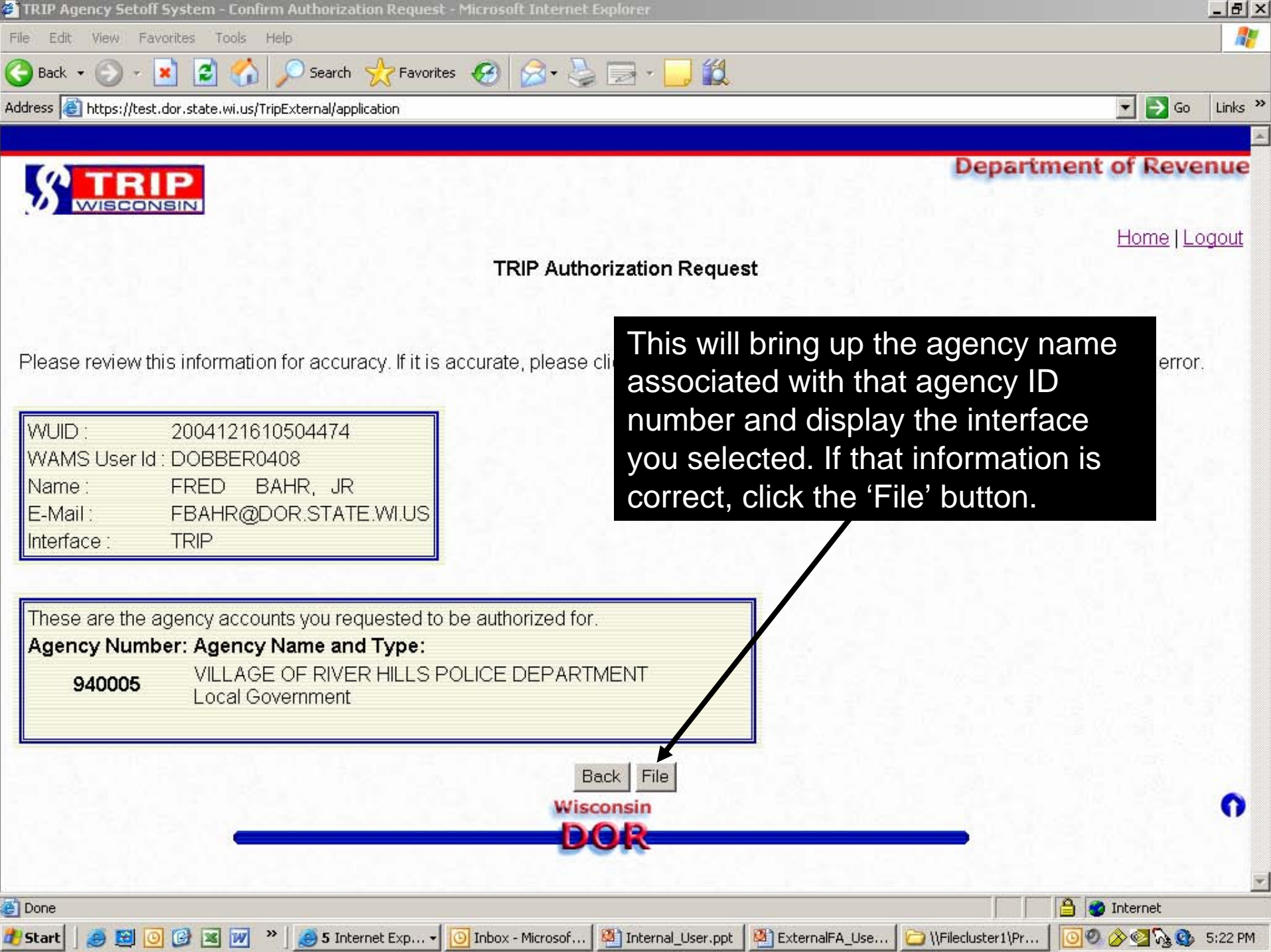
Inbox - Microsof...

Internal\_User.ppt

ExternalFA\_Use...

\\Filecluster1\Pr...

5:21 PM



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## TRIP Authorization Request

Please review this information for accuracy. If it is accurate, please click the File button.

WUID : 2004121610504474  
WAMS User Id : DOBBER0408  
Name : FRED BAHR, JR  
E-Mail : FBAHR@DOR.STATE.WI.US  
Interface : TRIP

These are the agency accounts you requested to be authorized for.

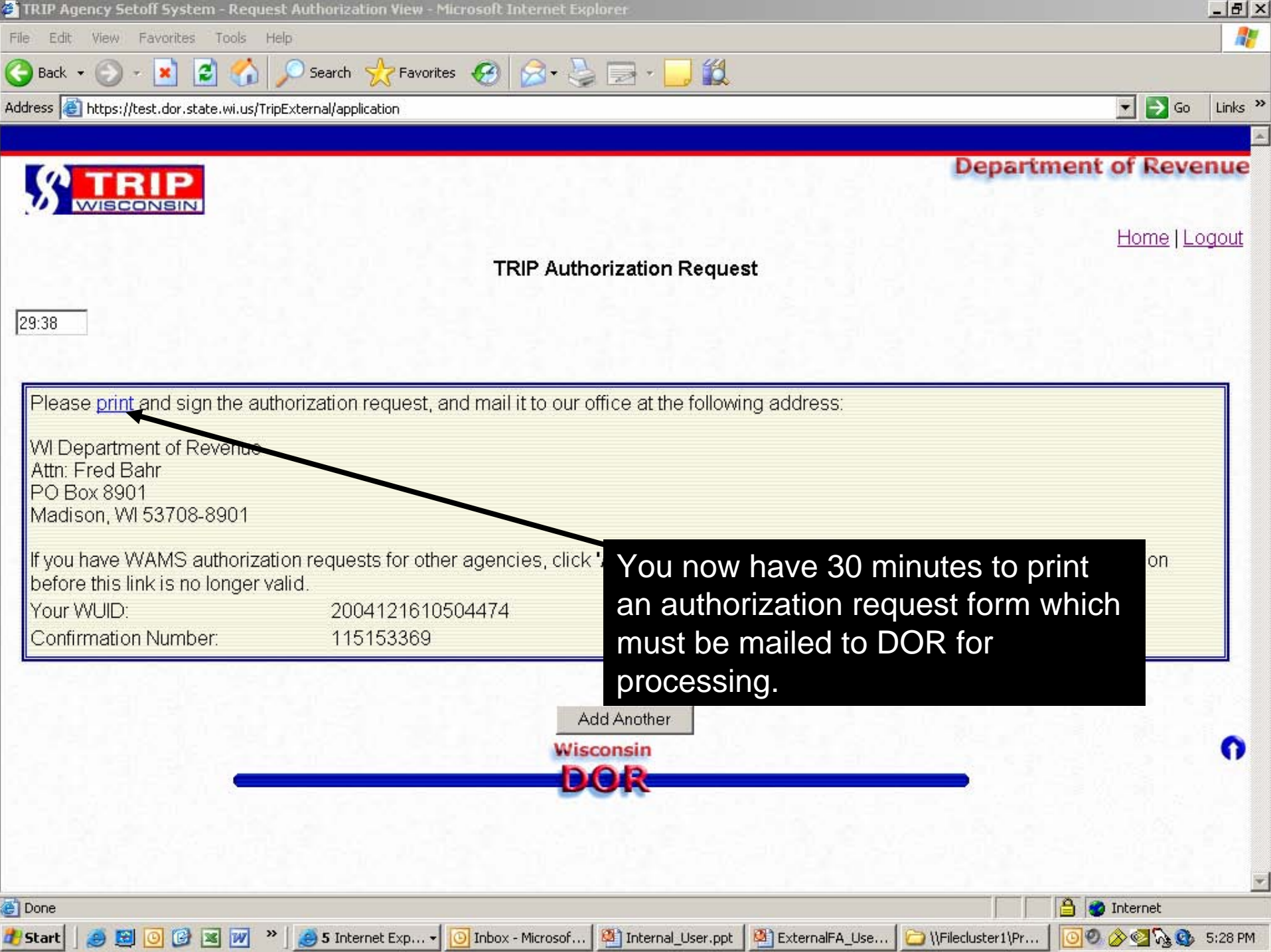
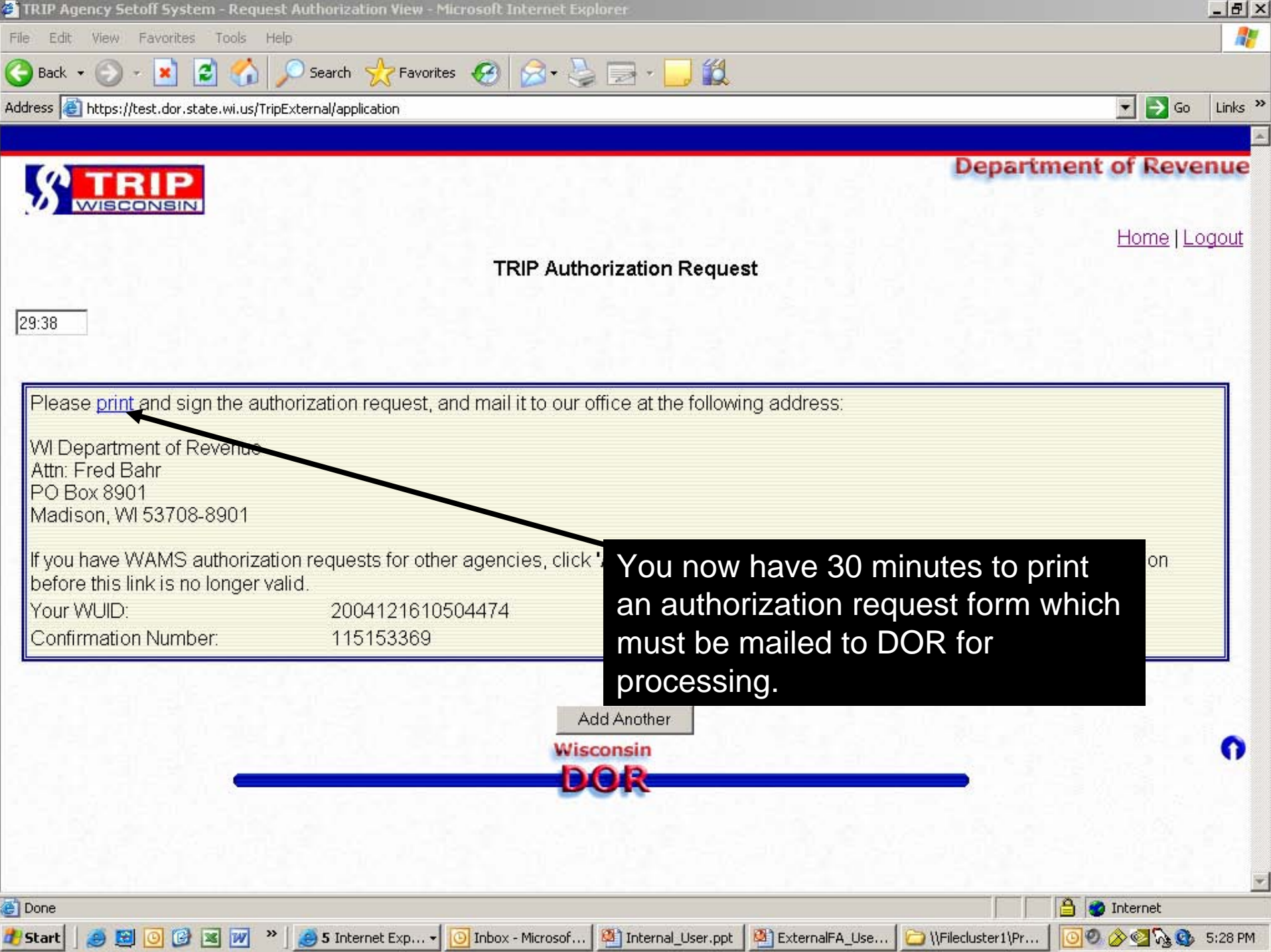
**Agency Number: Agency Name and Type:**

**940005** VILLAGE OF RIVER HILLS POLICE DEPARTMENT  
Local Government

This will bring up the agency name associated with that agency ID number and display the interface you selected. If that information is correct, click the 'File' button.

Back File

Wisconsin  
DOR





Processed \_\_\_\_\_

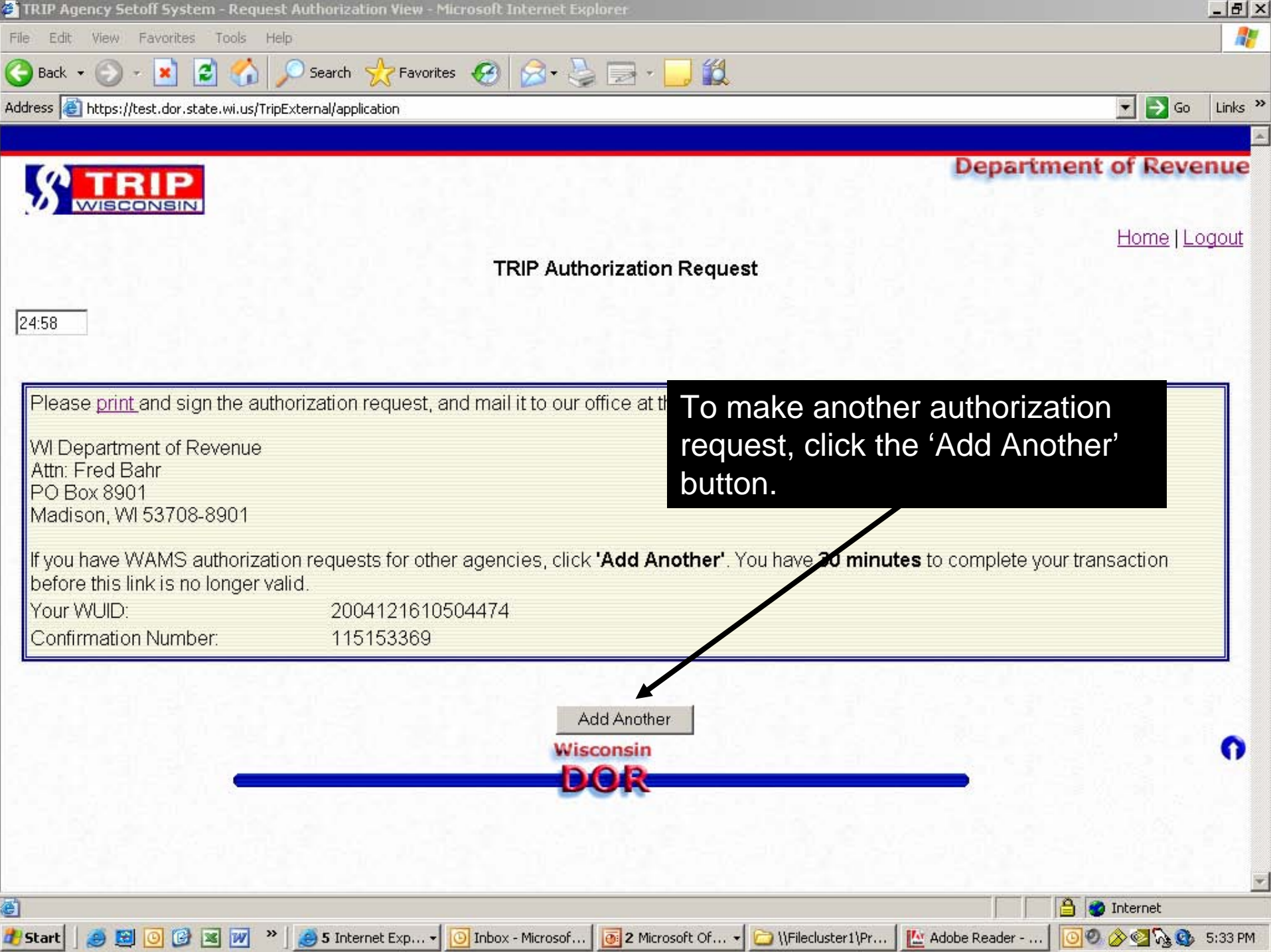
## TRIP Authorization Request

<b>WUID:</b> 2004121610504474	<b>Logon ID:</b> DOBBE0408	<b>Confirmation Number:</b> 115153369	
<b>Last Name:</b> BAHR	<b>First Name:</b> FRED	<b>MI:</b>	<b>Suffix:</b> JR
<b>E-Mail:</b> FBAHR@DOR.STATE.WI.US			
<b>Interface:</b> TRIP			

### Agency Numbers Requested:

<b>Agency Number:</b> 940005	7030 N PLEASANT LN			
<b>Name:</b> VILLAGE OF RIVER HILLS POLICE DEPARTMENT	<b>Address Line 2:</b>			
<b>Type</b>	<b>City:</b>	<b>State:</b>	<b>Zip5:</b>	<b>Zip4:</b>

This is an example of a 'TRIP Authorization Request' form, which opens up in Adobe Reader.



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## TRIP Authorization Request

24:58

Please [print](#) and sign the authorization request, and mail it to our office at the

WI Department of Revenue  
Attn: Fred Bahr  
PO Box 8901  
Madison, WI 53708-8901

If you have WAMS authorization requests for other agencies, click '**Add Another**'. You have **30 minutes** to complete your transaction before this link is no longer valid.

Your WUID: 2004121610504474  
Confirmation Number: 115153369

To make another authorization request, click the 'Add Another' button.

Add Another

Wisconsin  
DOR

# Requesting Access to Your TRIP Account

- Mail your completed TRIP Authorization Request form to:

Wisconsin Department of Revenue

Attn: Fred Bahr

P.O. Box 8901

Madison, WI 53708-8901





# If You Have Any Questions

- Please call or e-mail Fred Bahr with any questions or comments.
- Phone Number = 608-266-8517
- E-Mail Address = [fbahr@dor.state.wi.us](mailto:fbahr@dor.state.wi.us)

